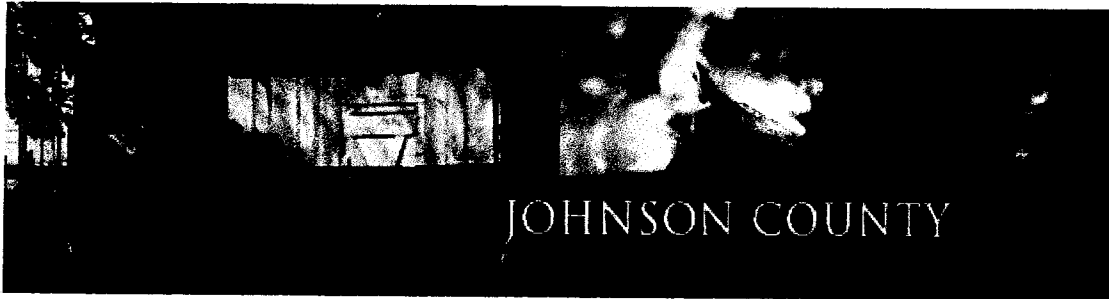


Gissiner Electric

REQUEST FOR QUOTE
ELECTRICAL SERVICES

JOHNSON COUNTY



QUOTE 14-501
DUE DATE: OCTOBER 1, 2013
BY 2:00 P.M.

Johnson County
1102 E. Kilpatrick, Ste B
Cleburne, TX 76031
(817) 556-6384
www.johnsoncountytexas.org

Exhibit A

INSTRUCTIONS/TERMS OF CONTRACT:

SUBMISSION OF QUOTES: **Three (3) complete sets** of all quote documents (original and two (2) copies) shall be sealed and submitted as vendor's response to:

Johnson County Purchasing
Kelli Davis, CPPB, Purchasing Agent
1102 E. Kilpatrick, Suite B
Cleburne, Texas 76031

Sealed quotes shall be received no later than: 2:00 P.M., OCTOBER 1, 2013.

MARK ENVELOPE: QUOTE 14-501 FOR ELECTRICAL SERVICES FOR JOHNSON COUNTY.

LATE QUOTES: Quotes received in the County Purchasing Department after submission deadline will be considered void and unacceptable. Johnson County is not responsible for lateness or non-delivery by mail service/carrier, etc., and the date/time stamp in the Purchasing Department shall be the official time of receipt.

ALL QUOTES MUST BE RECEIVED IN THE JOHNSON COUNTY PURCHASING DEPARTMENT BEFORE THE DESIGNATED DUE DATE AND TIME.

QUOTE SHALL INCLUDE: This QUOTE and all additional documents submitted. Each quote shall be place in a sealed envelope and marked clearly on the outside as directed in the COVER SHEET. FACSIMILE TRANSMITTALS SHALL NOT BE ACCEPTED.

The enclosed Request for Quote and accompanying Specifications are for the vendor's convenience in submitting an offer for the enclosed referenced products and/or services for Johnson County.

Johnson County appreciates vendor's time and effort in preparing this quote. Quotes received after the deadline **will not be considered** for the award of the contract, and shall be considered void and unacceptable. Vendors are invited to attend.

Awards are usually made in a Regular Session of the Johnson County Commissioners' Court, following the quote opening. Results will be sent to those who submitted a quote.

IT IS UNDERSTOOD that the Commissioners' Court of Johnson County, Texas reserves the right to reject any or all quotes as it may deem to be in the best interests of Johnson County. Receipt of any quote shall under no circumstances obligate Johnson County to accept the lowest dollar submission. The award of the contract shall be made to the responsible vendor, whose quote is determined to be the lowest evaluated offer resulting from negotiation, taking into consideration the relative importance of price and the other evaluation factors set forth in the request for quotes. Johnson County also reserves the right to award all or part of a quote unless otherwise stated in the specifications.

ALTERING PROPOSALS: Any interlineations, alteration, or erasure made before opening time must be initialed by the signer of the quote, guaranteeing authenticity.

WITHDRAWAL OF QUOTE: A quote may not be withdrawn or canceled by the vendor without the permission of the County for a period of ninety (90) days following the date designated for the opening of quotes, and vendor so agrees upon submittal of vendor's quote. Quotes may be withdrawn at any time prior to the official opening by notifying the Johnson County Purchasing Department in writing.

PROPOSALS WILL BE received and publicly acknowledged at the location, date and time stated in the COVER SHEET. Vendors, their representatives and interested persons may be present. *The quotes shall be received and acknowledged only so as to avoid disclosure of the contents to competing vendors and kept secret during negotiations.* However, all submissions shall be open for public inspection after the contract is awarded, except for trade secrets, financial information, and other confidential information contained in the quote and identified as such by vendor. As applicable, submit a minimum of one copy of confidential information, sealed and marked as confidential with submission.

CONTRACT: This quote, accompanying documents, and any negotiated terms, when properly accepted by the Johnson County Commissioners' Court, shall constitute a contract equally binding between the successful vendor and Johnson County. No different or additional terms will become a part of the contract with the exception of Change Orders.

A request for redetermination of the contract terms requires a minimum of thirty (30) days written notice, prior to the end of the contract period. All requests shall be written form and shall include support documents. Johnson County reserves the right to accept or reject any/all redetermination as it deems to be in the best interest of the County.

CONFLICT OF INTEREST: No public official shall have interest in this contract except in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171. State Law (CHAPTER 176 of the Local Government Code) requires the filing of a CONFLICT OF INTEREST QUESTIONNAIRE by certain individuals and businesses. The Conflict of Interest Disclosure Information and a Conflict of Interest Questionnaire are enclosed. **COMPLETE FORM AND SUBMIT WITH QUOTE.**

ETHICS: The vendor and/or vendor's representatives shall not offer nor accept gifts or anything of value, nor enter into any business arrangement with any employee, official or agent of Johnson County.

EXCEPTION/SUBSTITUTIONS: All quotes meeting the intent of this request for quote will be considered for negotiations. Vendors taking exception to the specifications, or offering substitutions, shall state these exceptions in the section provided or by attachment as part of the submission. If offering other than specification, vendor must certify article offered is equivalent to specifications. When offering other than specified brand, vendor shall submit as part of the QUOTE, specifications, illustrations, and complete descriptive literature. The absence of such a

list shall indicate that the vendor has not taken exception(s) and the vendor shall be responsible for performing in strict accordance with the specifications of the QUOTE. Johnson County Commissioners' Court reserves the right to accept any and all or none of the exception(s)/substitution(s) it deems to be in the best interest of the County.

SUCCESSFUL VENDOR SHALL defend, indemnify and save harmless Johnson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from quote award. Successful vendor shall pay any judgment with costs, which may be obtained, against Johnson County growing out of such injury or damages.

CONTRACT ADMINISTRATOR: The contract administrator, Purchasing Agent, will serve as sole liaison between the Johnson County Commissioners Court and affected Johnson County Departments and the successful vendor. Unless directly outlined in this specification the vendor shall consider no one but the Contract Administrator authorized to communicate, by any means, information or suggestions regarding or resembling this QUOTE throughout the proposal process. The Contract Administrator has been designated the responsibility to ensure compliance with contract requirements, such as but not limited to, acceptance, inspection and delivery. The County will not pay for work, equipment or supplies, which it deems unsatisfactory. Vendors will be given a reasonable opportunity to correct deficiencies before termination. This however, shall in no way be construed as negating the basis for termination for non-performance.

TERMINATION OF CONTRACT: This contract shall remain in effect until contract expires, delivery/completion and acceptance of products and/or performance of services ordered or until terminated by either party with a thirty (30) days written notice prior to any cancellation. The successful vendor must state therein the reasons for such cancellation. Johnson County reserves the right to award canceled contract to next best vendor as it deems to be in the best interest of the County.

VENUE: This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in Johnson County, Texas.

INSURANCE REQUIREMENTS: Vendor shall procure, and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the vendor, vendor's agents, representatives, employees or subcontractors. The cost of such insurance shall be the responsibility of the vendor. The County, all public officials, employees, and volunteers shall be named as additional insureds.

A. Minimum Limits of Insurance

Comprehensive General Liability, to include contractual liability:

1. Commercial and Comprehensive Liability
 - \$ 1,000,000.00 CSL BI & PD per Occurrence
 - \$ 2,000,000.00 General Aggregate
 - \$ 2,000,000.00 Products/Completed Operations Aggregate
 - \$ 1,000,000.00 Personal/Advertising Injury
 - \$ 3,000,000.00 Fire damage

2. Automobile Liability
 - \$ 1,000,000.00 each accident Combined Single Liability
 - \$ 1,000,000.00 each accident uninsured/Underinsured Motorists combined Single Liability

All owned, non-owned, hired and all vehicles used by Vendor with a combined single limit of \$ 1,000,000.00 covering personal injury (including bodily injury and property damage).

3. Worker's Compensation
 - Statutory - V.T.C.A., Labor Code, Chapter 401 ET.SEQ.

B. Other Insurance Provisions:

1. All Coverage's

Each insurance policy required herein shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or limits except after thirty (30) days prior notice by certified mail, return receipt requested, has been given to County.

C. Acceptability of Insurers:

Insurance is to be placed with insurers licensed in the State of Texas, rated by Moody's Investors Service Inc., and rated A- or better by A. M. Best or A or better by Standard and Poors.

D. Verification of Coverage:

Vendor shall furnish the County with certificates of insurance and evidence of endorsements effecting coverage required herein. The certificates for each policy are to be signed by a person authorized by that insurer to bind coverage on its behalf and to be received by the County prior to commencement of any work. The County reserves the right to require complete, certified copies of all insurance policies at any time.

ANY QUESTIONS relating to this Request for Quote and Specification(s) shall be directed to Kelli Davis, CPPB, Purchasing Agent, in writing by fax (817-556-6385) or by email PUR@johnsoncountytexas.org.

**Q14-501: ELECTRICAL SERVICES
FOR JOHNSON COUNTY**

Scope: Johnson County is requesting sealed quotes for Electrical Services for all Johnson County buildings and/or properties on an as needed basis. This contract shall be effective for a one (1) year period beginning November 1, 2013 to October 31, 2014 with two (2) additional one (1) year periods upon mutual consent. Johnson County reserves the right to accept or reject any and all quotes received and/or use any State contract and/or inter-local agreements. Acceptance of this quote shall constitute a contract between the awarded vendor and Johnson County.

A request for redetermination of the contract terms requires a minimum of thirty (30) days written notice, prior to the end of the contract period. All requests shall be written form and shall include support documents. Johnson County reserves the right to accept or reject any/all of the price redetermination as it deems to be in the best interest of the County.

Specifications: Johnson County is seeking to contract with a company or individual for electrical services on an as needed basis. Johnson County does not guarantee any set amount of service requests.

Vendor shall be able to provide, at a minimum, the following:

1. Itemized quotes for each work order and/or project;
2. Any and all labor and equipment as may be necessary to complete requested work and/or project unless Johnson County makes other arrangements with vendor;
3. Have knowledge of basic circuitry;
4. Be able to install of new circuitry, some of which may be high voltage;
5. Be able to work on lighting of interior and exterior on all buildings and/or properties. Johnson County shall only provide bulbs for any lighting;
6. Provide any and all permits as may be required by applicable local, State and Federal laws, rules, regulations, zoning ordinances and building codes;
7. Provide any barricades and other safety equipment as necessary; and,
8. Vendor shall be responsible for clean up and removal of all equipment, surplus material, trash, and debris related to any work and/or project.

~~Vendor shall submit with response the following:~~

1. Copy of current Texas State Master's Electric License;
2. Copy of current Texas State Electric License for any employee working for the Master Electrician and/or firm; and,

3. Copy of workers compensation insurance with Johnson County as the insured.

Prior to any commencement of work provided to Johnson County, awarded vendor shall provide an itemized quote for work order and/or project. All work orders and/or projects must have a Purchase Order before commencement of work. All work orders and/or projects must have a signature of authorized County employee acknowledging completion. All invoices shall be itemized and shall include purchase order number.

Vendor shall quote an hourly rate for all personnel and percentage of mark up on any materials. Vendor shall include any additional fees as may be applicable, including mileage, travel, etc.

Vendor may include company price list as applicable to the services listed.

Vendor may complete, sign with notarization, the Master's Agreement within this quote packet. If awarded by Commissioners' Court, selected vendor shall receive a signed document.

**Q14-501 ELECTRICAL SERVICES
QUOTE SHEET**

Vendor shall have the ability to fulfill electrical services as described in this quote. Having read and understood the Instructions, Terms of Contract, insurance and specifications, vendor submits the following:

Hourly rate for Master Electrician:	<u>35.00</u>
Hourly rate for Journeyman:	<u>30.00</u>
Hourly rate for helper/other employee:	<u>18.00</u>
Mark up percentage for supplies/materials:	<u>10%</u>
Mark up percentage for equipment:	<u>10%</u>

Specify any additional costs: We do not have a

Any comments, additions, and/or exclusions shall be provided on separate page(s).

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership or individual has not prepared this Bid in collusion with any other offerer, and that the contents of this Bid as to prices, terms or conditions of said Bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this Bid. And further, that the manager, secretary or other agent or officer signing this Bid is not and has not been for the past six months directly nor indirectly concerned in any pool or agreement or combination to control the price of supplies or to influence any person.

NAME OF BUSINESS: Gissiner Electric LLC

ADDRESS: 2100 Woodruff Rd.

CITY/STATE/ZIP: Cleburne TX 76033

OFFICE PHONE: 817-487-7554 FAX PHONE: 817-641-1115

CELL PHONE: 972-342-9651 EMAIL: gissinerelectrice@hotmail.com

AUTHORIZED SIGNATURE: 

PRINTED NAME: Amber Gissiner Barker

TEXAS DEPARTMENT OF LICENSING AND REGULATION
P.O. Box 12157
Austin, Texas 78711-2157
1-800-803-9202 (512) 463-6599
<http://www.license.state.tx.us>



If you cut around the border of the registration certificate
it will fit in a standard 5" x 7" frame.

The certificate at the bottom of this
page should be prominently
displayed at your primary business
location.

Master: TOM L HOOPS, License# 26845

GISSINER ELECTRIC LLC
2100 WOODRUFF RD
CLEBURNE TX 76033-7440

Frank Denton
Chair

Mike Arismendez
Vice Chair



LuAnn Morgan
Fred N. Moses
Lilian Norman-Keeney
Ravi Shah
Deborah Yurco

Electrical Contractor

GISSINER ELECTRIC LLC

License Number: 27601

The business named above is licensed by the Texas Department of Licensing and Regulation

License Expires: OCTOBER 01 2014

Handwritten signature of William H. Kuntz in black ink.

William H. Kuntz
Executive Director

STATE OF TEXAS

TOM L HOOPS



MASTER ELECTRICIAN

LICENSE NUMBER 268-15
EXPIRES 06/02/2014

TEXAS DEPARTMENT OF LICENSING AND REGULATION



CERTIFICATE OF LIABILITY INSURANCE

GISSI-1

OP ID: KT

DATE (MM/DD/YYYY)

09/30/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER First Texas Insurance Services, L.C. 700 Highlander, Ste. 350 Arlington, TX 76015	817-275-2626 817-275-2661	CONTACT NAME: Kim Taylor PHONE (A/C, No, Ext): E-MAIL ADDRESS: kim.taylor@firstttx.com	FAX (A/C, No): 817-701-3778
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Gissiner Electric, LLC 3GS Freedom Enterprises, LLC Amber Gissiner 828 Quail Park Ln. Cleburne, TX 76031-7730	INSURER A: United Fire and Casualty Co		13021
	INSURER B: Service Lloyds Insurance Co.		43389
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			85318695	07/12/13	07/12/14	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COM/PROP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY			85318695	07/12/13	07/12/14	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			SRZE28088-13	07/18/13	07/18/14	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder is an additional insured with respect to general liability (for completed and ongoing operations on a primary and noncontributory basis) and auto liability with a waiver of subrogation in their favor as long as there is a written executed contract with named insured requiring the coverage.

CERTIFICATE HOLDER**CANCELLATION**

Johnson County
 1102 E. Kilpatrick, Ste. B
 Cleburne, TX 76031

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

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